

**Ballymacarbry National School
Parents Council**

Constitution

Purpose:

- To support our school
- To represent the views of parents.
- To assist in extra-curricular activities.
- To help organise children's leisure activities.
- To provide information to parents as required.
- To act as a channel of communication with the School Community, the Teachers and the School Board of Management.

Members Qualifications

- All parents of children attending school at Ballymacarbry National School shall be eligible for membership of the association.

Outline Structure

- A general meeting of members shall be held each year. All parents will be invited. A good talk will be given to encourage parents to attend.
- A minimum of five members and two delegates shall be elected to represent the parents.
- A committee of these elected members will be formed. A Chairperson, Treasurer and Secretary will be elected from the committee members.
- In the event of failing to elect enough members at the AGM, extra parents can be co-opted onto the committee.
- Elected members may stay on the committee for a minimum of one year extending to a maximum of three years.
- The committee will meet approximately ten times per year.
- If a Member misses three consecutive meetings without a valid reason, he / she will be deemed to have resigned.

Operations:

- Ballymacarbry Parents Council shall affiliate to the National Parents Council (Waterford Branch) each year.
- Insurance shall be purchased to cover the Council Members and the activities undertaken in the name of the Parents Council.
- Members shall agree to observe the boundaries and groundrules of the Ballymacarbry Parents Council.
- All council members will receive a copy of the "Parents Council Constitution".
- All council members will receive a copy of the Parents Council "Aims" "Ground-rules" and "Boundaries".

Finance

- An account is opened in the name of the Ballymacarbry National School Parents Council.
- Accounts are prepared and presented annually by the Treasurer at the AGM.
- All expenses and purchases shall be paid by cheque. Cheques shall be signed by two named members of the committee. i.e. The Chairperson, Treasurer or Secretary.

Ballymacarbry National School Parents Council

Council Aims

- To support the whole school community.
- To support parents.
- To represent the views of parents.
- To act as a channel of communication with School community, Teachers, and Board of Management.
- To help develop a good level of mutual co-operation and respect between pupils, teachers, and parents.

Ground-Rules

- To respect the views of Parents , Teachers, pupils and the B.O.M.
- To know our boundaries.
- To air our views openly at meetings.
- To respect confidentiality of opinions of members teachers and parents alike.

Boundaries

- The council is not a complaints body for parents.
- Members must appreciate of the professional role of the teachers in the school.
- The Council will discuss all school-related matters with the Principal.
- Members cannot make an input into the school curriculum. The Department of Education regulates this for all schools.
- Members must make an appointment to see the school Principal.